TO: Cedar Highlands HOA Board of Directors

FROM: Tom Wootton – HOA Vice President

DATE: 01/18/2024

RE: Annual Calendar of HOA Board meeting dates

In an effort to provide clear and consistent information to our members the Cedar Highlands HOA desires to commit to a fixed calendar of monthly meeting dates. Many of our members are not full-time residents and travel back and forth to Cedar Highlands periodically during the year. By committing to a fixed calendar of meeting dates it is easier for members to plan on attending meetings when they are in Cedar Highlands and at their convenience. No schedule of meeting dates is ironclad and there may be extenuating circumstances that cause a meeting date to be change but every effort will be made to adhere to a consistent meeting schedule. Any change in meeting dates should be made only after consultation among all board members and notification be sent out through mass communication to all of our members in a timely manner.

Unless notified otherwise, the regular monthly meetings of the HOA will be held at the Cedar City Public Library located at 303 N 100 East, Cedar City, Utah, staring at 6:00PM.

Unless notified otherwise the Cedar Highlands HOA will hold its monthly meetings on the second Thursday of each month. See meeting calendar for 204 below:

**Cedar Highlands Approved Meeting Dates for 2024**

January 11, 2024

January 18, 2024 – SPECIAL MEETING BY BOARD OF DIRECTORS

February 8, 2024

March 14, 2024

April 11, 2024

May 9, 2024

June 13, 2024

July 11, 2024

August 8, 2024

August 31, 2024 – Saturday of Labor Day weekend – ANNUAL MEMBERSHIP MEETING